



THE NAGOYA YWCA OF JAPANESE LANGUAGE

Application guidelines

Japanese Course

ONE-YEAR JAPANESE LANGUAGE AND CULTURE PROGRAM

ONE-YEAR JAPANESE PROGRAM FOR CAREER PREPARATION

(For Residents)

YWCA (Young Women's Christian Association) is a Christian-based organization in which women from around the world work together to overcome language and cultural barriers. We are an international NGO that strives to create a peaceful world. In Japan, currently, there are 24 regional YWCAs. Nagoya YWCA was founded in 1933. In 1978, we started our Japanese language education to create a multicultural society where we can live together. Contributing to society is our fundamental principle, and we assist students in achieving self-realization through the study of the Japanese language and Japanese society and culture.

At THE NAGOYA YWCA SCHOOL OF JAPANESE LANGUAGE, we cherish each individual and help students learning Japanese to elevate themselves and cultivate the power to live their best futures. We will do our best to support you so that your life in Japan is fulfilling.

1. Education goals

We will cultivate the ability to act by gaining the power of words, including advanced Japanese language skills. As Japanese speakers, we aim to understand the challenges faced by modern society, acquire the ability to think, and encourage utilizing Japanese for personal career development. Through the study of Japanese, we will develop the following abilities:

1. Communication skills
2. Language production and operational skills
3. Analytical and conceptual skills
4. The ability to understand others
5. The ability to express oneself
6. The ability to design career
7. The ability to learn independently

2. Course

① ONE-YEAR JAPANESE LANGUAGE AND CULTURE PROGRAM

J1 Elementary level (6 months)

J2 Pre-Intermediate level (6 months)

Course subjects: Comprehensive Japanese, Kanji and Vocabulary, Reading, Writing, Listening, Speaking, Special Activities

The goal is to acquire basic Japanese language skills and practical communication abilities through life in Japan. Through activities such as scenario plays for producing mini-dramas, interactions with the local community, and experiential lessons for understanding Japanese culture, one can deepen their understanding of Japanese society and culture.

② ONE-YEAR JAPANESE LANGUAGE PROGRAM FOR CAREER PREPARATION

J3 Intermediate level (6 months)

J4 Advanced level (6 months)

Course subjects: Comprehensive Japanese, Kanji and Vocabulary, Reading, Writing, Listening, Presentation, Career Planning, Special Activities

The goal is to acquire advanced Japanese language skills for social activities. Through internships and job interviews, one will learn about Japanese society and ways of thinking. To cultivate self-expression skill and adjustment abilities, one will engage in many presentations and group work activities.

<career counseling>

We support students who would like to apply to universities, apply to vocational schools or work in Japan. We advise on how to choose schools and offer support during the application process. We also provide instruction on the writing and interview process. Upon your request, you can take a writing test prep class such as EJU required by universities in Japan.

3. Class schedule

Monday-Friday 5days/week :Morning class 9:00~12:35

4. Recruitment number

Enrollment	Course name	Maximum number of students
April intake	ONE-YEAR JAPANESE LANGUAGE AND CULTURE PROGRAM	40
	ONE-YEAR JAPANESE LANGUAGE PROGRAM FOR CAREER PREPARATION	20
October intake	ONE-YEAR JAPANESE LANGUAGE AND CULTURE PROGRAM	26
	ONE-YEAR JAPANESE LANGUAGE PROGRAM FOR CAREER PREPARATION	14

5. Application period

Enrollment	Application period
April intake	Late March
October intake	Late September

6. Eligibility for application

◎Application qualifications for Nagoya YWCA

- High school or upper secondary education graduates. Or if the principal has certified the potential student as having equivalent or higher academic ability.
- Those who have a guarantor residing in Japan.

◎Application qualifications for each course

	ONE-YEAR JAPANESE LANGUAGE AND CULTURE PROGRAM	ONE-YEAR JAPANESE LANGUAGE PROGRAM FOR CAREER PREPARATION
Japanese ability	Applicants who can prove their Japanese language level equivalent to JLPT5, or those who pass Nagoya YWCA placement test.	Applicants who can prove their Japanese language level equivalent to JLPT3, or those who pass Nagoya YWCA placement test.

7. Application documents

Please submit documents issued within the last 3 months.

【Applicants】

	Document name	Notice
1	Application form (Form to be obtained from the YWCA)	Please ensure that all information is filled out accurately without any omissions.
2	Photographs (4cmX 3cm) 4 copies	Please submit photos taken within the last 3 months.
3	Photocopy of applicant's passport	Please submit the page with photo.
4	Copy of identification card	Please submit the copies of both sides.

【Financial Guarantor】

	Document name	Notice
1	Certificate of employment	If the financial guarantor is operating a business, please submit a copy of the business license or business registration certificate.
2	Letter of guarantee (Form to be obtained from the YWCA)	
3	Resident certificate	

8. Tuition

Please pay the tuition fees by the date specified by our school, either in cash or by bank transfer.

<1 year tuition total>

Screening fee	Admission fee	Tuition	Textbook fee and Internship fee	Facility fee	Total
¥10,000	¥50,000	¥600,000	¥86,000	¥12,000	¥758,000

*Textbook fee and internship fee include textbooks, school-created materials, activity expenses, health examination fees, student management system fees, and insurance fee.

In case of pay by installment.

	Payment	Screening fee	Admission fee	Tuition, Text book, Internship, Facility fee (for 6 months)	Total
1 st time	Before admission	¥10,000	¥50,000	¥349,000	¥409,000
2 nd time	Before next semester April intake: the end of July October intake: the end of February	—	—	¥349,000	¥349,000

9. Refund policy

- (1) The screening fee and admission fee will not be refunded under any circumstances.
- (2) If you are subject to forced removal or expulsion, the fee paid will not be refunded.
- (3) In cases where classes are canceled due to unavoidable circumstances such as natural disasters, accidents, infectious diseases, or strikes by transportation services, the fees paid will not be refunded.
- (4) If you are able to decline enrollment by the day of the entrance ceremony, fees for tuition, teaching materials, practical training and facility costs will be refunded.
- (5) In the case of withdrawal after enrollment, a refund will not be made under the following conditions.

Requirements
If the withdrawal notice is submitted and the student ID is returned, any tuition fees for unattended classes will be refunded. At that time, a cancellation fee* will be deducted. Fees for teaching materials, practical training, and facility expenses will not be refunded.

*How to calculate cancellation fee

Subtract the tuition fees for the classes attended from the total tuition fees, and calculate the amount for the classes not attended. The cancellation fee will be 20% of the amount for the classes not attended. The maximum cancellation fee will be 50,000 yen.

10. School life

- Please attend classes every day without being late or absent. Please make your time at home to do lots of homework after the class.
- Students will receive diplomas when students have enrolled in YWCA for 1 year and meet the completions requirements. In case of learning for 6 months, students can't receive diploma.
- If you enroll as J2 (intermediate) , J4 (advanced) class, and meet the completions requirements, you can receive certificate of completion.

11. Completion requirements

Graduation certificates will be awarded to students who meet the following criteria:

- Must be enrolled until the final day of the course.
- Must have taken the final exam.
- Must have an attendance rate of 80% or higher for the entire course and the subject "Special Activities" must be judged as passed.
- Must have a grade of C or higher in all subjects.
- Must have paid all tuition fees in full.

12. Support system

(1) scholarship

The Nagoya YWCA School of Japanese Language has its own scholarship system.

Students selected as scholarship recipients will receive a total of 90,000 yen for six months.

(2) Perfect Attendance Award • Effort Award

Students with perfect attendance will receive the Attendance Award, and those with very few absences will receive the Effort Award.

(3) Student Commuter Pass

Those who use public transportations (for example Nagoya Municipal Subway, Nagoya Municipal Bus, JR-line, Meitetsu-line, Kintetsu-line etc.) are eligible to apply for a student discount for a commuter pass.

<Admission process>

STEP1

Contact us

Please contact us by telephone, email or stop by our office.

STEP2

Take the Japanese level placement test at NAGOYA YWCA.

If you can not come in-person, it is possible to take the test online.

STEP3

Submit documents and pay the screening fee

STEP4

Pay of the tuition fee

STEP5

Enroll

THE NAGOYA YWCA OF JAPANESE LANGUAGE

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